

CHIROPRACTORS COUNCIL

Application for inclusion of a qualification in the List of Quotable Qualifications

[Please read Guidance Notes before completing]

Part I (To be completed by the applicant)

1. Official title of qualification

English Title	Abbreviation	Chinese Title (if any)

Conferring Institution : _____
Faculty/Department : _____

2. Initial course leading to the qualification

The qualification is –

- a new programme: the first batch of graduates from the programme will be awarded the qualification in _____ (month) and _____(year).

Or

- an established programme

3. Qualification obtained by

- course work
 supervised clinical training
 research
 examination
 others (please specify): _____
(applicant may tick more than one box)

4. Qualification is relevant to _____

5. Pre-requisites for enrolment

- chiropractic degree or equivalent (please specify: _____)
- non-degree qualification, i.e. _____
- other requirements (please specify) :-

6. Programme details

(i) Level of qualification

- Doctorate
- Master
- Postgraduate Diploma
- Undergraduate
- Certificate
- Others:- (please elaborate)

(ii) Mode of attendance

- Full-time
- Part-time
- Web-based Distance learning
- Non-Web-based distance learning
- Others (please elaborate) :-

Part II (Verification by an authorized officer of the qualification conferring institution)

I have been authorized by (institution)_____ to verify the information provided in this application. My position in the institution is_____.

I have scrutinized the information in this application. I confirm that the same is true and accurate. I also confirm that the applicant has been awarded the qualification in _____(year).

I have the following additional remarks on the application (if any) :-

Signature : _____
Name of authorized officer : _____

Stamp of institution : _____

Name of institution : _____

Contact telephone no. : _____

E-mail address : _____

Date : _____

Guidance Notes

Application for inclusion of a qualification in the List of Quotable Qualifications

1. It is the duty of the applicant to provide sufficient information to support the application. The Secretariat will not assist in obtaining the necessary information from either the applicant or the conferring institution.
2. The relevant information should be provided in the specified format, and cannot be substituted by simply attaching the course prospectus or other materials. It is important to ensure that the information accurately and sufficiently reflects the enrollment requirements, course contents, training requirements, and format of assessment. The Secretariat will **not** be involved in summarizing the information provided/attached.
3. The application will be considered on the basis of the information provided by the applicant. If there is insufficient information for the Chiropractors Council to properly assess the qualification, the application will be rejected.
4. The applicant must obtain the conferring institution's endorsement of the information provided in the application **before** submitting the application. In this connection, the applicant should forward the completed application form together with a copy of the diploma/certificate to the conferring institution for verification.
5. The application should be type-written, and separate sheets should be used where there is insufficient space. Alternatively, download a soft copy of the form from the website www.chiro-council.org.hk for convenient spacing.
6. Reference may be made to the Guidelines for Consideration of Quotable Qualifications which are available from the website of the Chiropractors Council at www.chiro-council.org.hk.
7. Application must be submitted by a registered chiropractor in possession of the qualification under application.

Chiropractors Council
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